

## **BUDGET PREPARATION, SCRUTINY AND APPROVAL PROCESS 2013/14**

**Submitted by:**        **Head of Finance**

**Portfolio:**            **Finance and Budget Management**

**Ward(s) affected:**    **All**

### **Purpose of the Report**

To outline the process whereby the 2013/14 budget will be prepared, scrutinised and approved.

### **Recommendation**

**That Cabinet approve the budget preparation, scrutiny and approval process as set out in the report shown at Appendix A.**

### **Reasons**

To agree the process which will be followed, particularly since there will be some changes compared with previous years.

## **1.     Background**

- 1.1     The Transformation and Resources Overview and Scrutiny Committee received a report concerning the arrangements for the preparation, scrutiny and approval of the 2013/14 budget at its meeting of 3 September 2012. A copy of this report is reproduced at Appendix A. This matter is now referred to Cabinet for approval of the arrangements set out.
- 1.2     A summary of the comments made by the Committee is shown at Appendix B.